



How to Rent a Home from Realty Pros

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Welcome,

We want to make renting a home as straight-forward as possible. The following outline is intended to provide a general understanding of the entire process to help you get into your new rental home. If you have any questions along the way, please ask.

- 1) Look at the home: we will be happy to show it or you may have another agent show it.
- 2) If you want to rent a home, please submit the following via fax or in-person:
 - Application
 - Application fee (cash, cashiers check, money order)
 - Pre-Application Disclosure Form
 - Proof of Income (ie: 2 pay stubs, military LES, SSI statement, proof of child support or alimony)
 - Copy of Driver's License
- 3) You will be notified if approved or denied. If multiple complete and qualified applications are received on a property, then Realty Pros reserves the right to select any of the applications regardless of order received.
- 4) The home will remain on the market and available until the following three things are completed. When these are done, the home will be reserved for you.
 - Participate in a walk-through of the property with the Property Manager
 - Sign the lease
 - Pay the security deposit
- 5) On your move-in date, the following will occur:
 - Prorated first-month's rent is paid
 - Keys are issued and you can move in

Note: Failure to take possession may void the lease and forfeit your security deposit.

